Enterprise Content Management

SmartTouch ^{PO}

NuPSoft
Software Solutions Services

SmartTouch PO

The Capital Acquisition Process can become an Automated Pleasure!

Ascend's Business Automation software allows you to give Capital Requests the attention they deserve without the painstaking time and effort traditionally required to complete this process.

Quickly and effectively streamline the process, incorporate your policies and procedures into the system, ensure compliance, electronically route the requests for approval, automate escalations and notifications of milestones, gain visibility of the approval process and bottlenecks, maintain audit logs, store and retrieve the information and related documents with a single click.

Automating tasks frees employees for research, analysis, and other projects best suited to their personal involvement and expertise.

Take the Capital Acquisition Process On-line

Capital Requests can be transformed into an on-line form and electronically routed for approval with the ability to take different paths based on your company's requirements.

Direct more expensive items for additional approvals or optionally require additional information based on the type of Request. In summary, the on-line process includes the:

- Ability to create the Capital Request on-line
- Option to scan and OCR hard copy Requests
- Logic to ask company-specific questions and take action accordingly
- Approval routings and escalations process
- Visibility of progress and delay points
- Ability for multiple departments to simultaneously approve a Request
- On-line file for each Capital Request and associated documents
- Option to link supporting documents scanned at a later time
- Ability to electronically annotate documents
- Ability to associated the Request with the purchase order

Policies and procedures will be confidently and consistently performed. Business knowledge maintained within a system permits procedural changes to instantly take effect, and reduces the training time required for individuals to become effective within the organization.

Encapsulating a company's business processes and procedures within an automated system allows employees to efficiently function without reliance on reference manuals. Many processes may be automated, incorporating accurate repeatable procedures into daily activities, and producing rapid returns on investment plus many other benefits.

"Our Capital Equipment Requests are now electronically routed, approved, tracked, and managed on-line. The Capital Requests are processed in minutes instead of weeks."

Kathie Sage
Purchasing, Assistant Director,
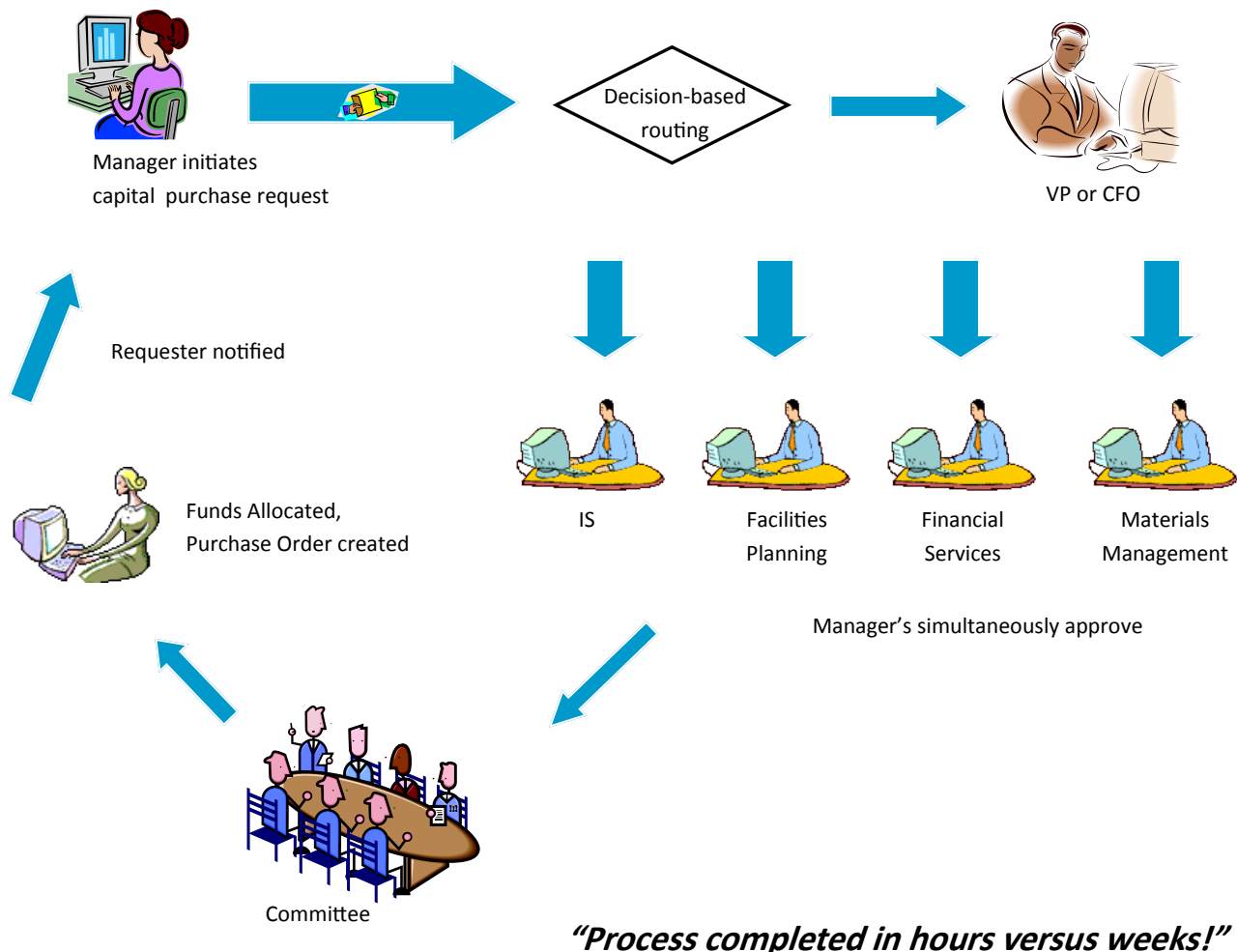**Community Hospital of the Monterey Peninsula**

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Critical Post-Implementation Considerations

Typically, requirements are the main focus during a new system evaluation, when in reality, the majority of time is spent interacting with a system during the years of ownership. It is essential for a system to go beyond meeting requirements, and have the ability to adapt to the company's growth, changes, and unforeseen events. After a system is implemented, ease-of-use and administration is critical, otherwise, many of the time-savings benefits are lost by shifting the burden to the system support personnel. The extensive and comprehensive functionality of Ascend Software's SmartTouch PO solution automates enterprise-wide policies and procedures through a user-friendly graphical interface, facilitating changes and growth with less effort.

How many Steps do you want to Automate?

Below is a sample automated Capital Request process. This diagram shows that the process starts on-line, encounters decision points during the approval routing process, has the ability to simultaneously request approvals from multiple department heads, drastically reducing the approval time and the delay points. The workflow process can wait for a committee decision, then take steps based on the decision, lastly notifying the requestor of the outcome. Additional steps not shown may include: validation of GL distribution codes, re-routing Request to originator for additional information, association with other electronic or supplemental documents scanned at a later point in time. Ascend's SmartTouch software easily adapts to an organization's unique needs.

Manager initiates capital purchase request

Decision-based routing

VP or CFO

Requester notified

Funds Allocated, Purchase Order created

IS

Facilities Planning

Financial Services

Materials Management

Manager's simultaneously approve

Committee

"Process completed in hours versus weeks!"

About NuPSoft

NuPSoft is a sales, marketing, development and support organization that provides robust and proven "State-of-the-Art" business solutions on a worldwide basis. Founded in 2002 by a group of experienced multinational software distribution and IT professionals, backed by a highly skilled team of developers and engineers, NuPSoft has the expertise and market knowledge required to identify, develop, distribute and support high quality and effective IT solutions that meet the fast evolving needs of today's major business organizations. We consider our customers to be our partners, which we provide with consultation, products and support continuously. NuPSoft has the objective to be an important supplier of software solutions, services and technology integrations in all fields. To reach this goal we co-operate closely with our worldwide reputable partners of the IT industry. Apart from security, stability, user comfort and performance of our solutions we put our special attention on short development cycles with customer oriented adaptations and/or developments. Up to now the company has sales and support offices in Austria, Germany and Switzerland. From our locations we run the sales, the support and the 24x7 support for the following regions: Western Europe, Central and Eastern Europe, Middle East and South Africa.

www.nupsoft.com

About Ascend

Ascend Software is a privately held computer software development company that delivers superior solutions to help workstation, mid-range, and mainframe computer systems efficiently work together. Our software solutions are unsurpassed in performance and functionality.

www.ascendsoftware.com

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